



BILL RICHARDSON
Governor

State of New Mexico
ENVIRONMENT DEPARTMENT

Air Quality Bureau
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Santa Fe, NM 87505
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RON CURRY
Secretary

DERRITH WATCHMAN-MOORE
Deputy Secretary

CERTIFIED MAIL NO. 7003 0500 0005 1471 6900
RETURN RECEIPT REQUESTED

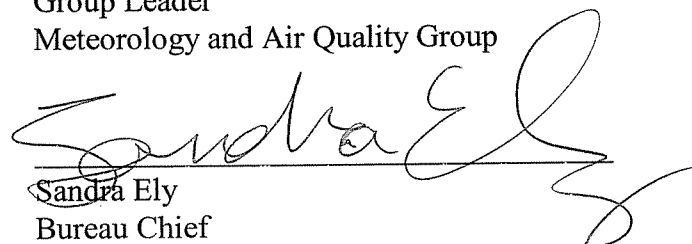
Permittee:

University of California for the
U.S. Department of Energy
Meteorology and Air Quality Group
P.O. Box 1663, MS J978
Los Alamos, NM 87545

NSR Air Quality Permit No.2195BM1
Los Alamos National Laboratory
AIRS No. 35-028-0001
IDEA No. 0856- PRN20030008

Company Official:

Jean Dewart
Group Leader
Meteorology and Air Quality Group



Sandra Ely
Bureau Chief
Air Quality Bureau

JUL 30 2004

Date of Issuance

Air Quality Permit No. 2195BM1 is issued by the Air Quality Bureau of the New Mexico Environment Department (Department) to Los Alamos National Laboratory pursuant to the Air Quality Control Act (Act) and regulations adopted pursuant to the Act including Title 20, New Mexico Administrative Code (NMAC), Chapter 2, Part 72, (20 NMAC 2.72), Construction Permits,

Subpart II and is enforceable pursuant to the Act and the air quality control regulations applicable to this source.

This permit authorizes the modification and operation of the Technical Area – 3 Power Plant (TA-3). The function of the facility is to produce steam to heat buildings, generate electricity, and to be used in other lab associated activities. This facility is located in Township 19 North, Range 6 East, Section 17, approximately 0.25 miles South of the intersection of Trinity and Diamond in Los Alamos, New Mexico in Los Alamos County.

This permit supercedes all portions of Air Quality Permit No. 2195B-R1, issued September 27, 2000 and revised on November 21, 2002 except the portion requiring compliance tests. Compliance test conditions from previous permits are still in effect, in addition to compliance test requirements contained in this permit.

The Department has reviewed the permit application for the proposed modification and has determined that the provisions of the Act and ambient air quality standards will be met. Conditions have been imposed in this permit to assure continued compliance. 20 NMAC 2.72, Section 210.D, states that any term or condition imposed by the Department on a permit is enforceable to the same extent as a regulation of the Environmental Improvement Board.

TOTAL EMISSIONS

The total potential emissions from this facility, excluding exempted activities, are shown in the following table. Emission limitations for individual units are shown in Condition 2.

Total Potential Criteria Pollutant Emissions from Entire Facility (for information only, not an enforceable condition):

Pollutant	Emissions (tons per year)
Total Particulate Matter (TSP)	10.7
Particulate Matter 10 Microns (PM10)	10.5
Nitrogen Oxides (NOx)	93.4
Carbon Monoxide (CO)	61.1
Volatile Organic Compounds (VOC)	5.7
Sulfur Dioxide	9.8

Total Potential HAPS that exceed one ton per year (for information only, not an enforceable condition):

Pollutant	Emissions (tons per year)
Hexane	1.80

Pursuant to 20.2.75.11 NMAC, the Department will assess an annual fee for this facility. This regulation set the fee amount at \$1,500 through 2004 and requires it to be adjusted annually for the Consumer Price Index on January 1. The current fee amount is available by contacting the Department or can be found on the Department's website. The AQB will invoice the permittee for the annual fee amount at the beginning of each calendar year. This fee does not apply to sources which are assessed an annual fee in accordance with 20.2.71 NMAC.

Pursuant to 20 NMAC 2.72, and the specific regulatory citations in parenthesis, the facility is subject to the following conditions.

SPECIFIC CONDITIONS

1. **Construction / Modification / Revision and Operation**
(20 NMAC 2.72, Section 210.A)

- a) The equipment regulated by this permit consists of

Table 1.1: Regulated Equipment List

Unit No.	Make Model	Serial No.	Capacity	Manufacture Date	Other
B-1	Edgemoor Iron Works	4008	178.5 MMBtu/hr	1950	Equipped with a Flue Gas Recirculation Fan (F-1)
B-2	Edgemoor Iron Works	4009	178.5 MMBtu/hr	1950	Equipped with a Flue Gas Recirculation Fan (F-2)
B-3	Union Iron Works	11804	178.5 MMBtu/hr	1951	Equipped with a Flue Gas Recirculation Fan (F-3)
F-1	Robinson Industries	-	1800 rpm	2001	Flue Gas Recirculation Fan
F-2	Robinson Industries	-	1800 rpm	2001	Flue Gas Recirculation Fan
F-3	Robinson Industries	-	1800 rpm	2001	Flue Gas Recirculation Fan
CT-1	Rolls-Royce	RB211-6761 DLE	24.6 MW	2003	Simple Cycle Natural Gas Combustion Turbine Generator Set
TA-03-026	-	-	3,770 bbl	1950	No. 2 Fuel Oil Storage
TA-03-2382	-	-	5,455 bbl	1999	No. 2 Fuel Oil Storage

- b) This facility is authorized to operate 24 hours per day, 7 days per week, and 52 weeks per year for a total of 8,760 hours per year.
- c) This facility is subject to all applicable requirements including, but not limited to, the following regulations.

Table 1.2: Applicable Requirements

Citation	Title
40 CFR Part 50, Subpart C	Federal Ambient Air Quality Standards
40 CFR Part 60, Subpart A	General Provisions
40 CFR Part 60 Subpart GG	Standards of Performance for Stationary Gas Turbines
20 NMAC 2.3	Ambient Air Quality Standards
20 NMAC 2.7	Excess Emissions During Malfunction
20 NMAC 2.61	Smoke and Visible Emissions
20 NMAC 2.70	Operating Permits
20 NMAC 2.71	Operating Permit Fees
20 NMAC 2.72	Construction Permits
20 NMAC 2.73	NOI & Emissions Inventory Requirements
20 NMAC 2.75	Construction Permit Fees
20 NMAC 2.77	New Source Performance Standards

- d) The Department has determined that Unit CT-1 (Rolls-Royce – Simple Cycle Combustion Turbine) (see Table 1.1), a combustion turbine, commenced construction after October 03, 1977 and before July 08, 2004, as defined by 40 CFR Part 60. The Department has also determined that Unit CT-1 is subject to and shall comply with all applicable requirements of 40 CFR, Part 60, Subpart GG and 40 CFR Part 60, Subpart A. Failure to comply with those requirements may be deemed non-compliance with this permit.
- e) Unit CT-1 shall be equipped with Rolls-Royce Dry Low Emissions (DLE) control technology (pre-mix, lean-burn series staged combustion system) to control NO_x emissions.
- f) Unit CT-1 shall be operated at no less than 100% full load, except for minimal periods during startup and shutdown conditions.
- g) Units B-1, B-2 and B-3 shall either use pipeline quality natural gas containing no more than 2 grains of total sulfur per 100 standard cubic foot or No. 2 fuel oil that is not a blend containing waste oils or solvents and contains less than or equal to 0.05% sulfur by weight.
 - i) Units B-1, B-2, and B-3 combined shall not use more than 500,000 gal of No. 2 fuel oil in any 365 day period.

- ii) Units B-1, B-2, and B-3 combined shall not use more than 2,000 MM standard cubic feet (SCF) of natural gas in any 365 day period.
 - h) A volumetric fuel flow meter shall be connected to the facility or to Units B-1, B-2, and B-3 so that the total amount of natural gas being used by the boilers can be continually recorded.
 - i) Unit CT-1 shall use pipeline quality natural gas containing no more than 2 grains of total sulfur per 100 standard cubic foot.
 - j) Unit CT-1 shall not use more than 646 MM standard cubic feet (SCF) of natural gas in any 365 day period.
 - k) A volumetric fuel flow meter shall be connected to Unit CT-1 so that the total amount of natural gas being used can be continually recorded. Although the facility is not subject to 40 CFR Part 75, Federal Acid Rain requirements, the flow meter shall meet the initial certification requirements of 40 CFR Part 75, Appendix D 2.1.5 and the quality assurance requirements of 40 CFR Part 75, Appendix D 2.1.6.
 - l) Hours of operation, including start-up and shut-down times, of Units B-1, B-2, B-3 and CT-1 shall be monitored and recorded daily.
 - m) Existing Boiler Unit numbers B-1, B-2, and B-3 are subject to all the applicable requirements of 20 NMAC 2.33, Gas Burning Equipment - Nitrogen Dioxide.
 - n) Existing Boiler Unit numbers B-1, B-2, and B-3 are subject to all the applicable requirements of 20 NMAC 2.34, Oil Burning Equipment - Nitrogen Dioxide.
 - o) This facility is subject to all the applicable requirements of 20 NMAC 2.61, Smoke and Visible Emissions.
2. Emission Limits (20 NMAC 2.72, Sections 210.A and 210.B.1.b, 20.2.33 NMAC, 20.2.34 NMAC, 20.2.61 NMAC)
- a) The emissions from the individual units listed in Tables 2.1 and 2.2 shall not exceed the hourly or annual limits listed.

Table 2.1: Allowable Emissions

Unit No.	TSP pph		PM10 pph		NOx pph		CO pph		VOC pph		SOx pph	
	Gas	Oil	Gas	Oil	Gas	Oil	Gas	Oil	Gas	Oil	Gas	Oil
B-1	1.3	4.3	1.3	3.0	10.2	11.3	7.0	6.5	1.0	0.3	1.1	9.6
B-2	1.3	4.3	1.3	3.0	10.2	11.3	7.0	6.5	1.0	0.3	1.1	9.6
B-3	1.3	4.3	1.3	3.0	10.2	11.3	7.0	6.5	1.0	0.3	1.1	9.6
CT-1²	1.6		1.6		23.8		170.9		1.0		1.4	

Table 2.2: Allowable Emissions

Unit No.	TSP tpy	PM10 tpy	NOx tpy	CO tpy	VOC tpy	SOx tpy
Combined (B-1, B-2 & B-3) (TPY) ¹ →	8.4	8.2	60.2	41.3	5.6	7.9
CT-1 (TPY) ^{1,2,3}	2.3	2.3	33.2	19.8	-	1.9

Notes to Tables 2.1 and 2.2: Allowable Emissions

¹ Annual emission limits are 12-month rolling totals.

² See Specific Conditions 3.g) and 3.h) for specific compliance determination methods for Unit CT-1.

³ “-“ notation implies emission rates less than or equal to 0.5 pph or tpy.

- b) The permittee shall not permit, cause, suffer or allow nitrogen dioxide emissions to the atmosphere in excess of 0.3 pounds per million British Thermal Units of heat input from Units B-1, B-2, and B-3.
- c) The permittee shall not permit, cause, suffer or allow visible emissions from the stationary combustion equipment to equal or exceed opacity of 20 percent.
- d) Nitrogen oxide emissions from the Unit CT-1 shall not exceed 25 ppmv at 15% O₂.

3. Monitor Requirements

(20 NMAC 2.72, Section 210.B.4, 20 NMAC 2.72)

- a) Fuel oil consumption shall be monitored so that combined fuel oil usage of Units B-1, B-2, and B-3 can be calculated on a rolling 365-day total.
- b) Natural gas consumption shall be monitored so that combined natural gas usage of Units B-1, B-2, and B-3 can be calculated on a rolling 365-day total.
- c) A certification of total sulfur content of the No. 2 fuel oil used by Units B-1, B-2, and B-3 shall be obtained from the supplier whenever No. 2 fuel oil is delivered to the facility.
- d) If the certification as specified by Specific Condition 3. c) is not available at delivery, the permittee shall analyze the No. 2 fuel oil to determine the total sulfur content. The analysis shall be conducted using Department approved methods and standards for determining total sulfur content of No. 2 fuel oil.

- e) The operating load of Unit CT-1 specified by Specific Condition 1.f) shall be monitored and recorded hourly during normal operations of that unit. Periods of startup and shutdown shall not be included in the hourly monitoring, but shall be recorded separately.
- f) Natural gas consumption shall be monitored so that natural gas usage for Unit CT-1 can be calculated on a rolling 365-day total.
- g) Compliance with NOx pound per hour emission limits for Unit CT-1 shall be determined by multiplying the daily total natural gas firing rate for the unit (expressed in thousands of SCF), as recorded pursuant to Specific Condition 1.j), by the manufacturer's guaranteed emission rate of 0.1029 pounds NOx per thousand SCF of gas burned (applicable for worst-case conditions of negative 18 degrees Fahrenheit), and divided by the number of hours of operation of the unit during that day as recorded pursuant to Specific Condition 1.l). Compliance with NOx annual emission limits for Unit CT-1 shall be determined by multiplying the 365 day total natural gas firing rate for the unit (expressed in thousands of SCF), as recorded pursuant to Specific Condition 1.j), by the manufacturer's guaranteed emission rate of 0.1029 pounds NOx per thousand SCF of gas burned (applicable for annual average conditions of 47.9 degrees Fahrenheit).
- h) Compliance with CO pound per hour emission limits for Unit CT-1 shall be determined by multiplying the daily total natural gas firing rate for the unit (expressed in thousands of SCF), as recorded pursuant to Specific Condition 1.j), by the manufacturer's guaranteed emission rate of 0.731 pounds CO per thousand SCF of gas burned (applicable for worst-case conditions of negative 18 degrees Fahrenheit), and divided by the number of hours of operation of the unit during that day as recorded pursuant to Specific Condition 1.l). Compliance with CO annual emission limits for Unit CT-1 shall be determined by multiplying the 365 day total natural gas firing rate for the unit (expressed in thousands of SCF), as recorded pursuant to Specific Condition 1.j), by the manufacturer's guaranteed emission rate of 0.0613 pounds CO per thousand SCF of gas burned (applicable for annual average conditions of 47.9 degrees Fahrenheit).
- i) At least once each calendar quarter the permittee shall use the method specified in Specific Conditions 3.g) and 3.h) to determine compliance of Unit CT-1 with the hourly and annual emission limits specified in this permit.

4. Recordkeeping
(20 NMAC 2.72, Sections 210.B.4, and 210.D)

- a) Records shall be kept to verify the total sulfur content of the No. 2 fuel oil used by Units B-1, B-2, and B-3 and shall meet the following requirements:

- i) Records of fuel supplier certifications shall be kept which include the name of the oil supplier and a statement the sulfur content of the oil delivered contains less than or equal to 0.05% sulfur by weight; or
 - ii) If the permittee analyzes the fuel oil, records shall be kept which show the name of oil supplier, the location of the oil where the sample was taken for analysis, the method used to determine the sulfur content of the oil, and the results of the analysis for the sulfur content.
 - b) Records shall be kept to verify that the natural gas being consumed by Units B-1, B-2, B-3 and CT-1 is pipeline quality natural gas (less than or equal to 2 grains of total sulfur per 100 standard cubic foot).
 - c) The permittee shall keep records of all measurements and monitoring data required by Specific Condition 3. These records shall be retained at the plant site for a minimum of two (2) years from the time of recording and shall be made available to Department personnel upon request
5. Reporting
(20 NMAC 2.72, Sections 210.B and 210.E, and 212, NSPS 40 CFR 60 Subparts A and GG)
- a) Records of all measurements and monitoring required by Condition 3 shall be reported to the Department upon request.
6. Compliance Test
(NMAC 2.72, Section 210.C, 213, and NSPS 40 CFR 60 Subparts A and GG)
- a) Initial compliance tests are required on Unit(s) No. CT-1 for NO_x and CO. Compliance test requirements from previous permits (if any) are still in effect for Units B-1, B-2 and B-3, unless the tests have been satisfactorily completed. Compliance tests may be re-imposed if Department inspections indicate possible noncompliance with permit conditions subject to such testing, or noncompliance during the initial compliance or subsequent compliance tests, or if the tests were technically unsatisfactory.
 - b) These tests shall be conducted within sixty (60) days after the unit(s) achieve the maximum normal production. If the maximum normal production rate does not occur within one hundred twenty (120) days of source startup, then the tests must be conducted no later than one hundred eighty (180) days after initial startup of the source.
 - c) The tests shall be conducted in accordance with EPA Reference Methods 1 through 4, Method 7E for NO_x, Method 10 for CO and contained in CFR Title 40, Part 60,

Appendix A, and with the requirements of Subpart A, General Provisions, 60.8(f). Alternative test method(s) may be used if the Department approves the change. The results of the NO_x tests shall be expressed as nitrogen dioxide (NO₂) using a molecular weight of 46 lb/lb mole in all calculations (each ppm of NO/NO₂ is equivalent to 1.194×10^{-7} lb/SCF).

cc: Section Chief, Compliance and Enforcement Section, AQB, Santa Fe
Espanola NMED Field Office

Enclosure: Industry/Consultant Feedback Questionnaire with envelope

GENERAL CONDITIONS

1. Reporting

(20 NMAC 2.72, Sections 210.B and 210.E, and 212)

- a) The Permittee shall notify the Department in writing of or provide the Department with:
 - i) the anticipated date of initial startup of each new or modified source not less than thirty (30) days prior to the date;
 - ii) the equipment serial number and the actual date of initial startup of each new or modified source within fifteen (15) days after the startup date;
 - iii) the date when each new or modified emission source reaches the maximum production rate at which it will operate within fifteen (15) days after that date;
 - iv) any change of operators within fifteen (15) days of such change;
 - v) any necessary update or correction no more than sixty (60) days after the operator knows or should have known of the condition necessitating the update or correction of the permit.

2. Revisions and Modifications

(20 NMAC 2.72, Sections 200.A.2, 210.B.4, and 200.E)

Any future physical changes or changes in the method of operation may constitute a modification as defined by 20 NMAC 2.72, Construction Permits. Unless the source or activity is exempt under 20 NMAC 2.72, Section 202, no modification shall begin prior to issuance of a permit.

Changes in plans, specifications, and other representations stated in the application documents shall not be made if they cause a change in the method of control of emissions or in the character of emissions, or will increase the discharge of emissions. Any such proposed changes shall be submitted as a revision or modification.

Modifications or revisions to this permit shall be processed in accordance with 20 NMAC 2.72.

3. Notification to Subsequent Owners

(20 NMAC 2.72, Sections 107.M.1, 210.B.4, and 212.C)

The permit and conditions apply in the event of any change in control or ownership of the facility. No permit modification is required in such case. However, in the event of any such change in control or ownership, the permittee shall notify the succeeding owner of the permit

and conditions and shall notify the Department of the change in ownership within fifteen (15) days of that change.

Any new owner or operator shall notify the Department, within thirty (30) days of assuming ownership, of the new owner's or operator's name and address.

4. Right to Access Property and Review Records
(20 NMAC 2.72, Sections 210.B and 210.E, and 20 NMAC 2.73)

The Department shall be given the right to enter the facility at all reasonable times to verify the terms and conditions of this permit. The company, upon either a verbal or written request from an authorized representative of the Department, shall produce any records or information necessary to establish that the terms and conditions of this permit are being met.

5. Posting/Retention of the Permit
(20 NMAC 2.72, Section 210.B.4)

A copy of this permit shall be posted at the plant site or retained at the plant site at all times and shall be made available to Department personnel for inspection upon request.

6. Permit Cancellations
(20 NMAC 2.72, Section 211)

- a) The Department shall automatically cancel any permit for any source which ceases operation for five (5) years or more, or permanently. Reactivation of any source after the five (5) year period shall require a new permit.
- b) The Department may cancel a permit if the construction or modification is not commenced within two (2) years from the date of issuance or if, during the construction or modification, work is suspended for a total of one (1) year.

7. Unless modified by conditions of this permit, the applicant shall construct or modify and operate the facility in accordance with all representations of the application and supplemental submittals that the Department relied upon to determine compliance with applicable regulations and ambient air quality standards. If the Department relied on air quality modeling to issue this permit, any change in the parameters used for this modeling shall be submitted to the Department for review. Upon the Department's request, the applicant shall submit additional modeling for review by the Department. Results of that review may require a permit modification. (20 NMAC 2.72, Section 210.A)

8. Except as identified in the Specific Conditions, National Emission Standards for Hazardous Air Pollutants (NESHAP) do not apply to this facility. However, during any asbestos demolition or renovation work CFR Title 40, Part 61, Subpart M (NESHAP) does apply. (20

NMAC 2.72, Section 210.A)

9. For engines or turbines equipped with catalytic converters and/or air fuel ratio controllers, or similar device which performs the same function of maintaining appropriate air and fuel ratios, records shall be made and maintained by the owner or operator for a period of at least two (2) years from the date of generation and a summary of quarterly reports shall be submitted to the Department annually, which:
 - a) For each air fuel ratio (AFR) controlling type device, demonstrate that the manufacturer's or supplier's recommended maintenance is performed, including replacement of oxygen sensor as necessary for oxygen-based controllers. Verification of proper operation of the controller shall be demonstrated at least quarterly by measuring and recording exhaust oxygen or NO_x concentrations with a properly calibrated portable analyzer as specified in the most current version of the SOP for "Use of Portable Analyzers in Performance Tests".
 - b) For any engine equipped with a catalytic converter, demonstrate the maintenance of the NO_x and CO reduction efficiency across the catalyst bed. This test shall be performed within ninety (90) days following initial startup and on a quarterly basis thereafter, unless an alternative testing schedule is specified by the department. Properly calibrated portable analyzers are acceptable for this demonstration. The test shall be conducted at ninety percent (90%) or greater of full load and shall include the exhaust volume flow rate (dscf) and the NO_x and CO emission rate (lb/hr). (20 NMAC 2.72, Section 210.B(4).
10. For engines equipped with catalytic converters, the engine shall not be operated without the catalytic converter, specifically including catalyst maintenance periods. During periods of catalyst maintenance, the permittee shall either (1) shut down the engine(s); or (2) replace the catalyst with a functionally equivalent spare to allow the engine to remain in operation.
11. Flares used to comply with the NSPS Subpart GGG (KKK) requirements for VOC shall be tested in accordance with the requirements contained in 40 CFR 60, Subpart A, General Provisions, paragraph 60.8 (performance tests) and 60.18 (general control device requirements).
12. Except as provided in the Specific Conditions, records shall be maintained on-site for a minimum of two (2) years from the time of recording and shall be made available to Department personnel upon request. (20 NMAC 2.72, Sections 210.B.4, and 210.D)
13. If this permit requires any compliance testing, the owner or operator shall notify the Department at least thirty (30) days prior to the test date and allow a representative of the Department to be present at the test. The permittee shall submit a testing protocol to the Department at least thirty (30) days prior to the test date and shall observe the following

testing procedures:

- a) The test protocol and compliance test report shall conform to the standard format specified by the Department. The most current version of the format may be obtained from the Enforcement and Compliance Section of the Air Quality Bureau.
- b) The permittee shall also provide a one-quarter (1/4) inch stainless steel sampling line adjacent to the sampling ports and extending down to within four (4) feet above ground level to provide access for future audits. The line shall extend into the stack a distance of 1/4 the stack diameter, but not less than one inch from the stack wall. The sampling line shall be maintained clear of blockage at all times. This line shall be in place at the time of any required compliance tests. For any source for which compliance tests are not required or for previously existing sources this line shall be installed no later than one hundred and eighty (180) days from the date of this permit.
- c) As an alternative, the owner or operator may provide a portable sampling line that is readily available which allows the Department to safely obtain representative stack gas samples at the time of compliance audits or site inspections.
- d) See 2.72, Section 210.C for stack sampling platform requirements and access to sampling ports. (20 NMAC 2.72, Sections 210.B.4, and 210.D)

ADDITIONAL REQUIREMENTS

Applications for permit revisions and modifications shall be submitted to:

Program Manager, Permits Section
New Mexico Environment Department
Air Quality Bureau
2048 Galisteo
Santa Fe, New Mexico 87505

Compliance test protocols, regularly scheduled reports, a copy of the test results, and excess emission reports, shall be submitted to:

Program Manager, Compliance and Enforcement Section
New Mexico Environment Department
Air Quality Bureau
2048 Galisteo
Santa Fe, New Mexico 87505

REVOCATION

The Department may revoke this permit if the applicant or permittee has knowingly and willfully misrepresented a material fact in the application for the permit. Revocation will be made in writing, and an administrative appeal may be taken to the Secretary of the Department within thirty (30) days. Appeals will be handled in accordance with the Department's Rules Governing Appeals From Compliance Orders.

APPEAL PROCEDURES

20 NMAC 2.72, Section 207, provides that any person who participated in a permitting action before the Department and who is adversely affected by such permitting action, may file a petition for hearing before the Environmental Improvement Board. The petition shall be made in writing to the Environmental Improvement Board within thirty (30) days from the date notice is given of the Department's action and shall specify the portions of the permitting action to which the petitioner objects, certify that a copy of the petition has been mailed or hand-delivered and attach a copy of the permitting action for which review is sought. Unless a timely request for hearing is made, the decision of the Department shall be final. The petition shall be copied simultaneously to the Department upon receipt of the appeal notice. If the petitioner is not the applicant or permittee, the petitioner shall mail or hand-deliver a copy of the petition to the applicant or permittee. The Department shall certify the administrative record to the board. Petitions for a hearing shall be sent to:

Environmental Improvement Board
1190 St. Francis Drive, Runnels Bldg.
P.O. Box 26110
Santa Fe, New Mexico 87502